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Ms. Crona McLoughlin  
HR Manager  
ByrneWallace  
88 Harcourt Street  
Dublin 2

19<sup>th</sup> October 2018

**RE: Trainee Solicitor Position**

Dear Ms. McLoughlin,

I wish to apply for position of Trainee Solicitor as advertised on your website.

I am a law graduate from the University of Limerick, having obtained an LL.B. first class honours degree in 2016. I have passed six of the FE-1 exams and am awaiting results on my final two. As you will see from my CV, I have previous legal work experience from Holmes O'Malley Sexton, where I spent a total of one year and ten months as a legal assistant, and Eversheds Sutherland, where I spent three months as a tax intern.

From May until August of this year, I spent time travelling around Cuba, North and South America. While in Cuba, I spent a month volunteering as part of the 'Solidarity Brigade Volunteer Programme'. The experience I gained throughout the course of my travels, especially while volunteering was invaluable. It provided me with a variety of negotiation and adaptability skills, which I could not have gained in an office setting. These skills will allow me to make a valuable contribution to ByrneWallace throughout the course of my traineeship, if selected.

Applying for a position of Trainee Solicitor in ByrneWallace is an endeavour on my part to place myself amongst the best. ByrneWallace stands out to me for its top tier reputation as a full service law firm. I want a traineeship where I am exposed to complex legal transactions. I feel that ByrneWallace with its international as well as domestic client base would give me a real opportunity to be involved and get a firsthand experience into such work, which is an exciting prospect.

It is also important to me that I train in a firm with a strong mentoring culture. An open door policy where partners and solicitors are accessible and willing to include trainees in interactions with clients and transactions is essential. From researching ByrneWallace it is obvious that they accurately encompass the above. Byrne Wallace's open door policy as well as top-level solicitors, demonstrates its clear intention that their trainees get a hands on experience to learn from solicitors who are at the top of their field.

Finally, I feel that my academic background, legal work and volunteering experience demonstrate that I am an ambitious and motivated individual. I want to be part of an ambitious, fast-paced law firm, this and the above, is why I want to train in ByrneWallace. If given such position, I intend to show my ability to be a key asset. I have been told by passed employers that I am responsible, have an outward looking approach, work well in a team and demonstrate a clear determination to see a task through, and if given an interview I can display such.

I look forward to hearing from you.

Yours sincerely,  
Kate O'Mahoney