Rath, Kinsalebeg,

Youghal,

Co. Cork.

29th October 2020

Graduate Recruitment Manager,

ByrneWallace

88 Harcourt Street,

Dublin 2

Dear Ms. Loftus,

My name is Kate O’ Halloran and I am a final year Law and Business student in University College Cork. I am applying for a traineeship in ByrneWallace as I believe my skills and experience align with the firm’s commitment to professional excellence and corporate responsibility.

I embrace the challenge of working in a leading firm intent on delivering the highest standards for their clients. I have always prioritised balancing high academic success with extra-curricular involvement and have shown this in maintaining a First-Class Honours, ranking 6th in my class, as well as upholding important positions of responsibility on the Executive Committee of three UCC Societies (UCC Law Society, Hope Foundation Society and Free Legal Aid Centre Society). Alongside my college activities, I have also maintained a part-time job.

As an ambitious person, I value the opportunity of career progression in ByrneWallace and identify with the firm’s commitment to see candidates from trainee to managing partner. The firm’s unique achievement of gender balance among partners sets the firm apart for me, especially as an organiser of UCC’s biennial Women in Law Conference sponsorship.

I thrive in environments where I can set a goal and work towards it with full vigour, most notably in running for Finance Officer for the 91st Session of UCC Law Society. I am responsible for financing over thirty events, successfully securing a third more funding than last year. Through my executive committee positions, I have also gained the invaluable ability to work effectively as part of a team. I worked in a dedicated customer service team in Allied Irish Bank, where I learned how to identify my strengths for the benefit of the brand. I am very comfortable networking and corresponding with people in a professional setting and would bring this skill to working with top clients of ByrneWallace.

My commercial experience supports ByrneWallace’s innovative, forward-thinking approach to legal advice. I gained a unique experience of providing targeted advice to leading financial institutions in my Consulting internship with PWC’s Financial Services department. I was offered a place on their highly competitive Graduate programme; however, this has confirmed my desire to practice in law. I am eager to explore different practice areas of the firm and was attracted to the opportunity to train in a full-service firm. I would particularly value getting experience in ByrneWallace’s leading Banking and Finance practice.

The firm’s ability to balance a continuing persistence for excellence with a strong sense of corporate responsibility is reflective of my own work ethos and is what solidified my choice of ByrneWallace. I have prioritised high academic success with charity work on campus. I admire the firm’s close ties with the Hope Foundation, a charity I have worked closely with during college. I identify with the firm’s culture of conducting business in a way that “maximises the benefit for all”, and ByrneWallace’s distinct sense of purpose in prioritising diversity, charity and the environment makes the firm the best fit for me.

To summarise, I am confident that I would add significant value to the future of the firm, and I would be honoured to be afforded the opportunity to start my career with ByrneWallace.

Yours sincerely,

Kate O’ Halloran