Katie Tyrrell

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5th February 2019

**Re: Law graduate LLB with 2:1 degree from the University of Limerick seeking a Summer Internship in Byrne Wallace.**

Dear Sir/Madam,

Please find attached my curriculum vitae. I am a recent law graduate from the University of Limerick and am seeking a summer internship in Byrne Wallace. I would welcome an opportunity for an interview.

* I am currently working as a Paralegal on the Legal Technology and Innovation Services Team in Arthur Cox, Dublin.
* I was selected by the Law Faculty in the University of Limerick for an internship in the Office of the Director of Public Prosecutions (DPP) and was successful at securing a place in their Prosecution Policy and Research Unit in Dublin for October and November 2018.
* The experience was invaluable as I had a good insight into the role of a prosecution lawyer and to work for the public legal sector.
* I had the chance to meet and work with many people and departments within the DPP and even had a chat with the Director of Public Prosecution Claire Loftus.
* For my Advanced Lawyering module in my final year at university I was involved in a team of eight students to produce a policy document that evaluated legislative and policy instruments employed in various jurisdictions to tackle the global problem of adults grooming children for crime.
* I was part of the REPPP (Research Evidence into Policy Programme Project) which was supported and funded by the Department of Justice and Equality and the Department of Children and Youth Affairs (DCYA).
* We presented our work at a meeting hosted by Secretary-General Dr Fergal Lynch and Michelle Shannon, Director of Irish Youth Justice Services in the ministerial boardroom of the DCYA in Dublin on the 21st of March 2018.
* In 2016 I completed an eight-month internship in Dillon Eustace as part of my degree. I was placed in the Company Secretarial Department as a Company Secretarial Assistant in which I was responsible for a portfolio of client files. One role I undertook was arranging the statutory work and board meetings for companies undergoing the conversion process pursuant to the Companies Act 2014.

I believe I have a well-rounded CV that meets the requirements as outlined in your advertisement. I would welcome the opportunity to discuss my application with you at your convenience.

Yours sincerely,

Katie Tyrrell

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