KATIE-MAY O’DONNELL

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Sinead Fox

Byrne Wallace

87-88 Harcourt St,

Dublin 2

**Re: Summer Internship Programme**

Dear Ms. Fox,

I am a final year law student at Trinity College Dublin and am applying for a Summer Internship position with Byrne Wallace. I am enthusiastic at the opportunity to work within your firm and believe I would be a suitable candidate for this position.

I was initially drawn to Byrne Wallace because of its extensive Summer Internship Programme. The firm’s individualized summer experience and teamwork programme demonstrate a deep commitment to making the difficult transition from undergraduate studies to the practice of law as seamless as possible. Moreover, I am impressed with the firm's dedication to its student mentoring, demonstrated through the firm’s project work, formal training and regular feedback. The fact that partners at Byrne Wallace are willing to invest so much time in their Summer Inters speaks volumes about the firm’s commitment to student development. These factors help foster precisely the type of environment I wish to work in. Similarly, Byrne Wallace’s focus on developing internship expertise through client exposure is refreshing and unique among the Irish firms.

I am also very impressed with Byrne Wallace’s distinguished alternative dispute resolution department. Having worked as a Summer Intern at the Ministry of the Attorney General in Canada, I had the opportunity to gain exposure to a number of organizational conflicts. This exposure enabled me to hone my legal and analytical skills in a practical setting, while also solidifying my desire to pursue a career in this area.

I believe that I can make a substantive contribution to Byrne Wallace as an Intern. As a highly motivated individual, I relish the opportunity to be challenged. Last year, I spent time as an exchange student at Osgoode Hall Law School in Toronto, Canada. My experience at Osgoode was far more significant to my development as person, and as a student, than I could have imagined. By attending a post graduate institution, I was able to move outside my comfort zone and overcome the challenges of an unfamiliar environment, thriving in the process. I am convinced my drive, ambition and initiative would be helpful in completing a rewarding internship at Byrne Wallace.

Finally, I have made it a priority to be involved in extracurricular activities at Trinity. Presently, I am the Mock Trial Convener for the 82nd Law Society. This position entails the coordination of one of the biggest competitions Trinity has to offer and requires strong leadership and interpersonal skills.

It is my belief that in order to be a successful lawyer, one needs to demonstrate dedication, strong analytical and communication skills, good judgment, client focus, a thick skin and the ability to "get it done". I believe I have what it takes to succeed at your firm and I hope to have another opportunity to meet with you and your colleagues to discuss how I can contribute to Byrne Wallace as a Summer Intern. Thank you for taking the time to review and consider my application.

Sincerely,

Katie-May O’Donnell