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26th February, 2016

Crona McLoughlin,

HR Manager,

88 Harcourt Street,

Dublin 2.

Dear Ms. McLoughlin,

My name is Katya Atkinson and I am a 3rd year law student at Trinity College and am currently on Erasmus at the University of Helsinki and I would like to formally apply for the intern programme at Byrne Wallace.

Firstly, while I have already gained experience working in a small law firm in County Carlow and the local authority’s office, I want to get a hands-on experience in a leading law firm in general and in more specific type of work. I think your internship programme would be a unique opportunity for me to discover whether a career in a large international firm is right for me upon graduation. Both internships I have completed so far have given me essential skills necessary to work effectively in a large office environment and reap the rewards which would really stand to me if selected.

Most importantly, I am eager to work with a firm that caters for both its clients and its employees through unrivalled training and promising future prospects within the firm. Byrne Wallace stands out to me in this regard as it is committed in providing client-focused services, this is clear fro the Lexcel accreditation the firm was awarded. In today’s competition, it is vital to provide a healthy working environment while also attracting international clients at all times.

I believe that in order to be succesful in such an environment one needs to be comfortable in both individual and team based structures. Throughout my professional and musical career, I have always found that working as part of a group with some individual responsibility was the most rewarding aspect. As a result, it would be a pleasure to work with people with the same energy, vision and dedication in the legal industry.

I would be delighted to discuss any aspect of this application at your convenience.

Yours faithfully,

*Katya Atkinson*