Keelan McCarthy

Kilgraigue,

Kilcloon,

Co. Meath

keelan1998@hotmail.com

keelan.mccarthy.2017@mumail.ie

Mobile: +353 86 0811944

Date: 9th February 2018

RE: Summer Internship Application

To whom it may concern,

My name is Keelan McCarthy and I wish to be considered in your application process for a summer internship in 2018 with your company ByrneWallace. I am a second year LLB student at Maynooth University. I learned about ByrneWallace from visiting your stand at the Law Careers Day in the University. I feel this would be an enormous opportunity to further my career in law and gain valuable experience working directly with cases and being part of a team.

As I am coming to the end of my second year, my interest in the law has deepened significantly and I am eager to put the theory I am learning everyday into practice. My legal skills training, oral-advocacy training and negotiation skills will enable me to perform well in a corporate law firm setting. I also believe my strong academic background will be a valuable contribution to Byrne Wallace.

As a result of managing my two part-time jobs as well as my college work, I have become very accustomed to multi-tasking efficiently. Finding this time balance and giving 100% to every task I take on, has helped me develop a hard-working and committed attitude. Through working closely with adults and children alike, I am very comfortable with being part of a team and I have seen first-hand what co-operative teamwork can achieve.

I am passionate about volunteer work and giving back to society, which is an important factor of what drew me to studying law. For example, I am very proud of my involvement with the charity Habitat for Humanity. After participating in several fundraisers such as interviews with newspapers to raise awareness for the charity, I travelled to Moinesti in Romania with a team of people, working on site every day and getting to know the family and community we were building for. Throughout this experience I gained confidence in myself and I stepped out of my comfort zone. I believe these skills will prompt me to perform well in a legal setting.

I have enclosed my CV outlining my previous work experience, my education and my hobbies. I hope you will consider my application and I look forward to your correspondence.

Yours faithfully,

Keelan McCarthy.