Keelan McCarthy

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RE: Traineeship Application

To whom it may concern,

My name is Keelan McCarthy and I wish to be considered for a traineeship with your company ByrneWallace. I am a final year LLB student at Maynooth University. I am an admirer of the work you do, especially in the area of Litigation & Dispute Resolution and having studied the area myself it is something that greatly interests me. A traineeship at ByrneWallace would be an amazing way to start my career in law and gain valuable experience working as part of an innovative team.

As I enter the last stage of my degree, my interest in the law continues to develop significantly and I am eager to put the theory into practice. My legal skills training, oral-advocacy training and negotiation skills will enable me to perform well in a corporate law firm setting and be a valuable contribution to ByrneWallace.

I have experienced working in many different environments since I graduated from secondary school. I have worked as part of a team in the retail sector while also balancing working independently as a dance teacher. My work experience has taught me how to multi task in an efficient manner to ensure the goals of my team are met while co-operating with others and forging lasting relationships with customers. I have developed great leadership skills from my experience as a dance teacher.

I am passionate about volunteer work and giving back to society, which is an important factor of what drew me to studying law. For the past three years I have co-organised a charity twelve-hour danceathon in aid of Barrettstown. The event is growing each year and we have raised a total of €15,500. Along with the danceathon I am particularly proud of my involvement with the charity Habitat for Humamity with whom I travelled to Moineisti, Romania to take part in a house building project.

I have enclosed my CV outlining my previous work experience, my education and my hobbies. I hope you will consider my application and I look forward to your correspondence.

Yours faithfully,

Keelan McCarthy.