Oak Hill,

Palatine Rd,

Carlow

22nd February 2020

**Ref: Summer Internship**

Dear Manager of the Summer Intern Programme,

My name is Kim Mc Loughlin and I am an LLB student studying at Maynooth University. I am currently in my second year of studies and I am eager to gain legal experience and would appreciate an opportunity to gain this experience within a commercial law firm. I have chosen to apply to Arthur Cox as I appreciate the inclusion, diversity and I am attracted to the culture of the firm.

As can be seen from my enclosed CV, I believe that I am equipped with the appropriate skills, along with the dedication, enthusiasm and drive to both contribute to, and benefit from a summer internship.

The firm's values align with my own and I believe that a summer internship in Byrne Wallace would be a significant and positive first step in my legal career, where I would get the opportunity to gain exposure to different practice areas in a friendly and supportive environment.

I have ample experience of working with others, mainly in my current part-time waitressing job. I have gained invaluable skills such as teambuilding and communication skills in this job. I also have excellent research and organisational skills due to the nature of my course. I would use this opportunity to further enhance my skills.

I would also use this opportunity to improve my legal skills, and to further enhance my knowledge and put it to practice. I enjoy and appreciate the diversity within Maynooth University and would also take this opportunity to meet different people and take the time to network also.

I would welcome the opportunity to discuss my capabilities and suitability in relation to a potential internship within the firm, where I would seize the opportunity to make a real contribution and to both apply and help to shape the law.

Yours faithfully,

Kim Mc Loughlin