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 Limerick.

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Byrne Wallace

88 Harcourt St,

Dublin 2.

11 February 2018.

To Whom It May Concern,

Re: Summer Internship Programme

My name is Kinga Kabat and I am a Junior Sophister Law student in Trinity College Dublin. I am writing to apply for the 2018 Summer Internship Programme at Byrne Wallace.

An internship at Byrne Wallace would be invaluable to further shaping my career plans and to gaining an insight into the corporate sphere as it is within this sector that I chiefly hope to form my legal career. At the start of this academic year, I attended the law careers fair in Trinity, and spoke to Byrne Wallace employees about the firm’s focus. I was immediately drawn to the scope and diversity of work at the firm. In addition to this, the structured and supportive frame of the internship is particularly appealing and I would hope to gain practical and comprehensive experience of what it is like to work as a trainee. I believe that the manifestly dynamic environment at Byrne Wallace would afford me a unique opportunity to develop my interests and ambitions.

Upon completion of my Leaving Certificate, I initially opted to study Radiation Therapy in Trinity. I soon realised, however, that I had not chosen a discipline that was best suited to my skills and interests. I extensively researched Trinity’s LLB programme, attending lectures and meeting with professors, and after a year concluded that law was the right choice for me. The prospect of career opportunities greatly appealed to me, and I felt that a law degree would hone the skills necessary to work in a fact-paced and challenging professional environment.

Over the course of my studies thus far, I have contemplated the various career options that may be open to me after graduation. After attending several meetings and career fairs with Irish and International firms I developed a keen interest in working for a corporate law firm. I am intrigued by the diversity and amazed by the opportunities available. It is my hope that the modules I have chosen to study would assist me in a future role at Byrne Wallace. This year I will focus on areas such as legal and economic aspects of competition law, commercial law, employment law and company law.

I feel that my work experience and extra-curricular engagements to date would assist me in performing to the highest standard as an intern in Byrne Wallace. In the summers of 2015 and 2017, I worked as an aupair in Spain and Italy. During this time I developed the ability to multi-task, problem-solve, and adapt to changing environments. I learned to use my own initiative, as it was at my discretion to plan lessons and activities for the children. My experience as Treasurer for the Trinity Fashion Society has also helped me in acquiring skills which I believe will be useful in a commercial environment. I had responsibility for the society’s budget, which led me to develop a methodical thought process when faced with financial issues.

I also honed my written and oral communication skills when interacting with prospective sponsors for the annual charity fashion show. During my time as a production line assistant at M+C Schiffer in Neustadt, Germany I gained an insight into the daily operations of a multinational company, and witnessed the strategies employed to maximise efficiency and turnover.

Each order for shipment had to be precisely as described, which allowed me to develop a keen eye for detail. There was no room for error, as international clients such as Colgate and Aquafresh expected the highest standards.

I believe that my academic and extra-curricular experiences, combined with my excellent work ethic and interest in corporate law, therefore make me a strong candidate for the Summer Intern position.

Thank you for your time and consideration.

Yours faithfully,

Kinga Kabat