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 Re: Application to ByrneWallace Traineeship Programme

19th October 2018

To Whom It May Concern,

I wish to apply for the Traineeship Programme at ByrneWallace and I enclose my curriculum vitae. I am a final year LLB candidate at Trinity College Dublin. I intend to practice as a corporate solicitor when I complete my degree. ByrneWallace is my firm of choice for many reasons.

ByrneWallace is recognised as the leading advisor in technology and data privacy. This is an area of particular interest to me. I am currently researching my thesis topic on how GDPR will affect personal data markets as I believe this matter is of crucial importance for many businesses. I always had a keen interest in business and this summer I had the opportunity to further pursue that interest. I interned in Sprout & Co, an exciting start up dominating the Irish restaurant industry. This was a unique internship that gave me hands on experience in the food and drink industry as well as teaching me the importance of innovative thinking and responsiveness in business. I now continue to work part-time at Sprout & Co.’s head office where I assist the finance director.

The Traineeship at ByrneWallace offers mentoring by experts in the field. This creates a challenging work environments and provides the trainees with an opportunity to learn from industry leading practitioners where questions are encouraged and feedback is part of the learning process.

ByrneWallace invests resources in a variety of events and projects outside the legal sphere. I am particularly impressed by the firms involvement with Breast Cancer Ireland. I have always been devoted to charity work and currently volunteer with the Trinity Cancer Society. As treasurer of the Trinity fashion society I was in charge of organising the annual charity fashion show where I raised €3000 for Pieta House. It excites me that I could pursue my interests while a trainee at the firm.

For the last four years I have worked as a sales assistant in Abercrombie & Fitch. This was at times a difficult task as I had to balance part-time work while maintaining my 2.1 grade in college. I believe my ability to do so demonstrates hard work and strict time-management. Abercrombie and Fitch is a fast paced environment which required high energy, calm disposition and excellent customer service. My experience taught me the significance of building strong customer relationships and I am confident that I can uphold the ByrneWallace brand.

I possess the enthusiasm, drive and passion which will allow me to thrive at ByrneWallace. I therefore urge you to consider me for this opportunity and look forward to hearing from you.

Kind Regards,

Kinga Kabat