**BYRCE WALLACE TRAINEE PROGRAMME 2022**

Dear Hiring Manager,

I am writing to you to apply for the BYRCE WALLACE TRAINEE PROGRAMME 2022. I am a final year Law and Business student at Maynooth University. After doing research on what the trainee programme at Byrce Wallace entails, I am positive it is the perfect role for me. I am a hardworking, self-motivated individual with a keen interest in Law, and I have excellent IT skills and analytical skills. I am looking for a position in a fast paced, dynamic environment that has a strong learning and development culture. My skills and past experience with working in professional bodies will make me an excellent candidate for this role.

As a Third-year Law and Business student at Maynooth University, I've had the opportunity to learn and gain expertise in different areas of business, moreover, had the opportunity to experience what it is like to work in the industry. Not only have I achieved excellent academic results (2.1 in first year and an overall grade of 2.1 in second year), I've also participated in multiple clubs and societies throughout my years here. In my first year, I was appointed treasurer of the Purpose Society, which is a society based on mental health and supporting other students. As treasurer, I was responsible for all aspects of finance including budgeting, advising the president on the best ways to manage the society’s money and more. This experience significantly improved my financial control and management skills. Within my first year in the role, I increased the yearly capitation from €639 to €1200. I have also actively been involved with the Law society, Business society, German society and Maynooth’s Rugby club.

Besides academia, I am currently a research intern at the Law department of Maynooth University. I have also interned with the Women’s leadership institute and Bajwa Solicitors, finishing with an excellent letter of recommendation. Furthermore, I am a great team player, but I also have the ability to work independently. I have excellent communication skills, both oral and written. I am also conversational in German.

I believe I will make an excellent addition to your team. Byrce Wallace would be my ideal Law firm to start my career of with as the trainees are a core member of the team and get good support and training. I would also like to work with you because trainees have to complete a rotation which would allow me gain experience from difference areas of practice. Please review my enclosed CV for information regarding my experience and accomplishments.

Sincerely,
KRYSTAL CHIKWE