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Byrne Wallace  
88 Harcourt Street,  
Dublin 2

Dear Sir/ Madam,

I am a third year Business and Law student (BBL) at University College Dublin and am writing to apply for a summer internship in Byrne Wallace.

I believe that I would be well suited for an internship at Byrne Wallace as I want to make an impact on the lives of businesses and people alike, while helping to shape the future of businesses in a world of emerging technology. From various insights into the industry, I saw the importance of taking initiative and having a flair for ingenuity in my approach to problem solving, especially at a time where business methods and technology are in a state of flux. Further, I value commitment to creating solutions that genuinely reflect long term results for clients.

I understand that collaboration is a valued aspect of working life in the firm and this is something I have always valued in my own personal successes. I have thrived as team member both in sport and work, I understand the value of diversity as part of effective collaboration. As an avid sports person I have learned invaluable skills that have translated well to the workplace. Every team member brings different perspectives and results cannot be achieved without this. I have successfully been able to study, work, excel at sport while at the same time having the privilege of membership of a number of committees, including the executive committee of UCD Ladies Hockey Club. Without collaboration this would not have been possible.

During my time in BNY Mellon, Paul O'Sullivan Solicitors and Columbus Club I have always had my own areas of responsibility and worked both independently and as part of a team to achieve results. The types of responsibility that I have been tasked with has varied from working to deadlines and preparing important accounts to the coordination and safety of large numbers of children under my care. I have learned to step up, to adapt to changing circumstances, to multi-task and maintain valuable relationships with colleagues, clients and customers.

I am excited to gain experience within a professional legal environment. I enjoy facing challenges and problem solving and I actively seek to develop skills and tools that can help me in doing so. I am currently on Erasmus in the University of Navarra in Spain and am very much enjoying my experience so far. I am grateful for the opportunity to broaden my perspective on international law and to learn a new language and culture.

I hope you will consider me for a position on the Byrne Wallace internship scheme and I look forward to hearing from you.

Yours faithfully,

Laura Hannon