17 New Grange Road,

Blackrock,  
Co. Dublin

22 October 2015

ByrneWallace,

87-88 Harcourt St,

Dublin 2

To whom it concerns,

I am a recent law graduate and am writing in application for the traineeship programme at ByrneWallace. I have been prompted to do so following the trainee open evening that I attended last week, which gave an excellent insight into the firm. I was impressed by ByrneWallace's openness and commitment to excellence across a number of areas of law, in particular its employment, healthcare and real estate divisions, whilst maintaining the collegiate feel of a 'small-firm.'

I consider myself a particularly suitable candidate for a traineeship with ByrneWallace for the following reasons. I am confident in my ability to draft legal documents and conduct legal research to a high standard. My experience at the European Court of Human Rights taught me how to manage complex case files and produce draft case notes of a high standard. This experience had a positive impact on my decision to progress with a career in law. Of particular relevance to ByrneWallace's practice is my prior study of employment law, both European and domestic.

I am a hard-working and pragmatic candidate. My role at the IIEA required writing briefing notes on often-complex legal topics for members of the Institute. It also included a client-facing role when inviting and welcoming guests, which I enjoyed greatly. As a medical records assistant for over six years, I had the opportunity to work in a multi-disciplinary team in a highly pressurised environment. My role required meticulous attention to detail, and the ability to work with discretion in a confidential setting.

I have decided to pursue a career as a solicitor as a result of research and reflection on my professional goals. This has included networking and building excellent relationships with lawyers and trainees in the commercial field. I have a clear understanding of the requirements of the profession, and look forward to bringing value to a commercial firm like ByrneWallace, as a trainee and beyond.

Thank you for your consideration,

Yours sincerely,

Laura Twomey