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To Whom It May Concern

I would like for the Byrne Wallace Summer Internship Programme for 2018. I am currently in my final year of my Joint Honours undergraduate degree in DCU – where I am studying both Law and Spanish, which I will complete in May 2018.

Ultimately, I would like to complete the FE1 exams, however, before I do so, I want to experience working in a law firm as my degree does not offer much practical experience. I would strive to meet clients’ needs, I believe I am very approachable and I would ensure that clients will be completely satisfied with the service I provide for them. I have such an interest in the types of clients that corporate law firms deal with and I will enjoy assisting every one of them with the simplest or most complex issue.

I am very hard-working, which can be seen from my CV – I am working, in a chain of hotels, while studying at the same time, which is also evidence of my focus on clients. I know that when I am chosen to complete the Byrne Wallace internship programme that I would fully take advantage of this opportunity and improve my own skill. I hope to make a lasting impression on the firm and hope to have more opportunities to work with Byrne Wallace.

I will be contactable both by email and telephone, when you would wish to arrange for an interview and I look forward to hearing from you.

Kind Regards

Laura Cullinan