30 Clanmawr

Corbawn Lane

Shankill

Co Dublin

08/02/2018

88 Harcourt Street,

Dublin 2,

Dear Ms Onslow,

Regarding the Summer Internship position currently advertised on your website, please find attached a copy of my CV for your consideration.

I am a final year student with a 2:1 honours in Business and Law from University College Dublin and hope to put this to use in the field of corporate law.

The course has covered many topics, and I was particularly drawn to EU Competition Law. I am looking to develop specialist skills in this area and build a successful career. It is an area that I have pursued further study in my college education and I think it is a fascinating area of law. I feel ByrneWallace would be the ideal place for me to begin my career and I believe I can be an excellent addition to your team.

I have put my course theory into practice in a variety of ways, most effectively as an Intern at O’Connor Law, Cairns, Queensland, Australia where I carried out legal research, sat in on client meetings and worked as part of team with the associates and principal of the firm. I applied for this job after I completed a study abroad program with the University of Queensland. I knew that I wouldn’t be back in Ireland to apply for law internships so I used my initiative to apply to jobs while I was aboard.

The skills that I have gathered through my work experience can be directly applied to the position of summer intern. I am on the Student Legal Service as the Training Officer. I lead a team to organise and successfully execute the SLS Negotiation Competition. My teamwork and leadership skills can be directly applied to the position of summer intern at ByrneWallace.

I have maintained a part time job at the Dance Theatre of Ireland for the entirety of my college career. I feel this demonstrates my time management skills as well as my ability to balance many activities at once. This skill would be of great use to me in the position of summer intern.

I look forward to exploring options with you at an interview in the near future

Yours sincerely,

Laura Kirwan