64 Tudor Lawns,

Foxrock,

Dublin 18.

D18 A2H3.

Ciara Loftus,

HR Manager,

ByrneWallace LLP,

88 Harcourt Street

Dublin 2

**Re: TRAINEE SOLICITOR PROGRAMME**

 Dear Ms Loftus,

I wish to apply for a position on your upcoming Trainee Solicitor Programme. I have in March 2023 completed all my FE1 Exams on my first attempt while simultaneously working in A&L Goodbody Solicitors. I have achieved a 1:1 Masters Degree in International Law & Business in UCD and a 1:1 Bachelor’s Degree in Law & Business from Maynooth University. In terms of education, during my Master’s degree, I gained detailed insights into the various aspects

of European Competition Law, Employment Law and Corporate Networks.

I am currently employed in A & L Goodbody Solicitors as a Legal Executive in the ALG Solutions Team having been promoted from a Paralegal with the firm. This is an achievement I am proud of as it highlights my drive, dedication and work ethic.

ByrneWallace are one of Ireland’s largest full service law firms who are committed to developing and retaining their trainee staff. The opportunity to undertake a number of rotations in different departments particularly appeals to me as it will give me broad exposure to the different areas of law. My primary ambition is to qualify as a Solicitor and develop a greater understanding of sectors such as Corporate, Financial Services, Technology and Property/Real Estate. I am interested in gaining exposure to the Corporate Sector as the interaction of law and business has been a feature of my academic studies to date. Byrne Wallace are a progressive law firm that embraces technology to improve communications and relationships between staff members and clients. I was particularly interested to read that Byrne Wallace have acted for Re-Turn, Ireland’s New National Deposit Return Scheme for drink bottles and cans as it demonstrates the ability of commerce to provide recycling opportunities.

I am a committed team player within the legal environment, motivated, and a detail-orientated person who strives for excellence in all aspects of my work. I have developed a range of transferable skills throughout my career, many of which are outlined in my CV attached.

At A & L Goodbody Solicitors the delivery of high-quality work in a fast-paced environment is of utmost importance. My commitment to training new staff would be recognised as an area where I excelled and was recently awarded ALG Solutions Employee of the Month for my contribution to creating a positive work environment and my assistance to new team members.

I believe my ability to maintain a strong, informed, and calm approach is an added skill that benefits my professional capacity. I believe I would be able to make a substantial contribution to ByrneWallace with my interdisciplinary practical and educational experience.

In summary, I believe I possess many of the key skills and attributes essential to perform well in this position. I have effectively demonstrated my academic and professional experience, highlighting my organisational skills, ability to work in a fast-paced environment, and my ability to deliver high-quality work.

I am confident that the competencies I have developed from my Legal Executive position in

A & L Goodbody Solicitors and my academic career history will enable me to excel as a trainee within ByrneWallace.

Thank you for taking the time to read my application. I look forward to hearing from you.

Sincerely,

Laura Murray