To whom it may concern,

As an experienced legal intern, It is with great enthusiasm I wish to apply to Byrne Wallace at this time for the opportunity to be considered for the Traineeship Programme.

My previous legal experience, although not in a corporate capacity has set the foundation level for general legal practice. This includes conveyancing, criminal, family, personal injury, workplace disputes and some insurance cases. I am now at a stage where I am keen to take what I have gained through my work experience and academic qualifications to further develop my competencies into other areas of law. I would love the opportunity to do this at Byrne Wallace.

Throughout my previous academic experience, work experience and especially through my internship position to date I have earned consistent praise and recognition for my organisational skills, attention to detail, litigation management and client communication as well as my ability to work well under pressure. In my current role I work closely with the partners and associates alike, attending court hearings in the district, high court and central criminal court. I have been involved in every aspect from complaint to attending to counsel myself. As well as general administrative duties such as filing and managing databases, drafting legal documents and preparing same.

My academic qualifications include a BA in English from University College Dublin which has given me strong analytical skills and has heightened my attention to detail. I then achieved an MA in Law from Dublin Institute of Technology where I gained the theoretical knowledge necessary to make a success from a career in law. I am now seeking to bridge the gap between theory and practice in other areas of law. This year, I completed a MA in Mediation and Conflict Intervention at Maynooth University which has expanded my negotiation skills in a corporate capacity and my understanding of how conflict occurs, how to manage it and how to reach resolutions through effective communication and negotiation. I am currently undertaking the FE1 examinations, of which I have passed both Criminal and Property in the March 2020 sitting and Tort in the rescheduled August 2020 sitting. I am due to take Company, Equity, Contract and EU in the rescheduled November 2020 sitting.

My previous work experience is outlined in the attached Curriculum Vitae and ranges from retail to the services sector where I have gained invaluable experience from all. In particular my experience within my current role at Maguire McNeice Solicitors which has given me the skills and practice that I believe makes me a favourable candidate for this position.

I would greatly appreciate the opportunity to meet with you and discuss further. If you have any queries in relation to the information I have provided, please do not hesitate to contact me.

I appreciate your time and consideration and look forward to hearing from you.

Yours faithfully,

Laura Osborne