Ms. Laura Quinn

36 Nash Street

Inchicore

Dublin 8

087 – 9915227

Beth Onslow

HR Administrator

ByrneWallace

88 Harcourt Street,

Dublin 2

18th October 2016

Re: Traineeship Programme 2016

Dear Ms. Onslow

I am writing to express my interest for the ByrneWallace Traineeship Programme 2016. I regret to say I was not available to attend your Trainee evening as I had a prior commitment. Nevertheless, please find attached a copy of my CV, in which I have outlined my work history, qualifications and achievements to date. I have recently completed my first round of First Examinations.

I completed a Bachelor of Laws in Law Plus and Psychology in 2014 and graduated with Second Class Honours from the University of Limerick. During the course of my studies, subjects included Contract law, Criminal law, Tort, Equity & Trusts, Company law, Labour law, Commercial law, Administrative law, Constitutional law and Property. During my time in UL I also completed a nine month placement with Leahy & Partners in Limerick.

I am currently a part of the Bank of Ireland Graduate Programme and have gained experience in two rotations to date with a third to commence after Christmas. My first role saw me work side by side with a Senior Commercial Analyst in Operations UK whilst my role now is as a Fraud Analyst within Group Financial Crime. I also volunteered to commence SOx testing on a part time basis and exposure to the compliance and regulatory side of financial services has been extremely interesting. Despite thoroughly enjoying my graduate experience, I am still very much interested in pursuing a career in legal industry, and my ultimate goal is to qualify as a solicitor.

I am confident that my academic achievements and variety in my experience to date make me a strong candidate for this position. Having industry specific knowledge which is still applicable to a legal career is something that not many other candidates may be able to boast. I would welcome the opportunity to meet with you and am available for interview at any time. Please don’t hesitate to contact me on 087 9915227 or by email at lauracq1992@gmail.com.

I look forward to hearing from you in the near future.

Best Regards,

Laura Quinn

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