Dear Sir or Madam,

I am a final year Business and Law student at UCD and am interested in applying for the Summer Internship programme at Byrne Wallace in June 2019. Throughout my degree I was quite unsure as to what career I would choose to pursue after graduation and sought to gain experience in the legal field. I completed a week’s work experience in a law firm in London last summer and this confirmed that this was the career path I sought to pursue. I believe that an internship at Byrne Wallace would allow me to gain the necessary skills to further pursue a career as a solicitor.

I believe that the Byrne Wallace internship programme would allow me to receive a well-rounded experience into the day-to-day activities in a commercial law firm. I trust that this programme would be unbeaten in the experience it would provide as Byrne Wallace is one of the largest commercial law firms in Dublin, with many well-experienced professionals. Due to the large number of practice areas Byrne Wallace offers services in, I understand that the internship experience would be varied, thereby allowing me to discover my own interests within a commercial law firm, which I believe would not be as accessible in a smaller firm. Byrne Wallace’s impeccable reputation as one of the most outstanding Irish law firms precedes itself, and I would be honoured to complete an internship in such a reputable firm.

Prior to and during my degree, I have worked at the Little Flower Nursing Home in a number of different positions. I believe that my ability to adapt to different positions within the company is transferrable to any discipline, especially to a commercial law firm where flexibility is essential. In both of my previous workplaces, effective communication and the ability to work as part of a team was essential in order to ensure successful running of daily operations. This experience has allowed me to develop my communication and teamwork skills to the standard which I feel is fundamental in a commercial law firm. I have always been an extremely hard worker, and I feel that commitment to getting the job done is an important factor in any setting. I believe that this quality would be a great addition to your summer internship programme.

I would like to thank you for taking the time to review my application. I now invite you to read my CV in order to learn further and my experiences. I hope to hear from you soon.

Sincerely,

Laura Surman.