Lauren Humphries

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HR Manager

88 Harcourt Street,

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Dear Ciara Loftus,

I am writing to you to apply to ByrneWallace’s Trainee Solicitor Programme.

I am in a final year LLB student at Institute of Technology Carlow, looking to complete my traineeship at a full-service law firm, like ByrneWallace. I am particularly interested in the areas of litigation and dispute resolution as well as employment law, and the new issues facing these areas as a result of the Covid-19 pandemic.

I think I would be a good fit at ByrneWallace as I have excellent communication skills and enjoy working as part of a team toward a common goal. My involvement in college societies best demonstrates my teamwork skills; I held a leadership role as President of IT Carlow’s LGBT+ society and currently have a committee role at ELSA Carlow. I value the opportunity to collaborate within teams as I enjoy seeing other people’s approaches to problems and the sense of community that teamwork brings. Furthermore, I have brilliant organisational skills and great attention to detail. I am good at meticulously planning activities whilst meeting deadlines and adapting to issues as they occur.

Throughout my degree, I have developed and refined my research skills. I am confident in conducting research and compiling solutions to problems; my work on Project Violet, alongside USAD (United Students for Automated legal services Development) best demonstrates this. I conducted the background research for an automated chatbox which allows the user to access information regarding their rights in rented accommodation. I then compiled this research and created scenarios and their solutions, which was used as the basis for the chatbox.

From reading former trainee testimonies, it became clear that ByrneWallace would be the right firm for me. Upon attending the Trainee Insights Webinar, it became clear to me that ByrneWallace has a unique approach to trainees. The emphasis placed on education and development, combined with the firm’s approach to allowing the trainee to drive their own trainee experience attracts me to the firm. I firmly believe that ByrneWallace is the place where I would have the opportunity to grow into a competent and confident solicitor whilst gaining experience in various practice areas.

The social aspect of ByrneWallace is evident from trainee testimonials. I enjoy networking and meeting new people; I have excellent interpersonal skills and love establishing relationships with people from all walks of life. I believe this would be a useful skill for interacting with the various types of clients that ByrneWallace deals with on a day to day basis.

I align with ByrneWallace’s commitment to diversity and inclusion. As a person with a disability, I actively seek firms which demonstrate their commitment to diversity, like ByrneWallace. I also value the firm’s efforts to conserve the environment as part of their Corporate Social Responsibility initiative, and their contribution to the broader community through various charity work.

I am confident that the competencies I have developed from my degree, work experience and voluntary activities will enable me to excel as a trainee at ByrneWallace.

Thank you for taking the time to read my application. I look forward to hearing from you.

Yours sincerely,

Lauren Humphries