27 Garville Ave

Rathgar

Dublin 6

13/02/2020

Dear Sir/Madam

My name is Leah McDaid. I am a third year Law with Politics student in UCD. I am interested in a summer internship at Byrne Wallace.

I am a highly motivated and enthusiastic person. I am extremely hard working and a very fast learner. I work well with others, so therefore could be a valuable member of your team.

I am a third year Law with Politics at UCD. During my time at UCD, I have extremely hard and have received excellent grades. During my first two years, I earned a 3.6 Grade Point Average. My degree has taught me many skills that I believe would be relevant to a career in law, for example critical thinking, research, analytical and verbal communication skills. It has also improved my personal motivation, time management and organisation skills.

At the end of my first year, I was chosen as a Student Ambassador in UCD. My role is to represent UCD to potential students. This includes assisting at open days/evenings and events such as "Higher Options". It also includes giving campus tours to school groups of prospective students. It also occasionally involves giving assistance to Student Recruitment, such as setting up events. From this experience, I have improved a number of skills that are applicable to a career in law for example public speaking and communication skills as well as my teamwork skills.

During the summer of 2019, I worked as a Catering Assistant in Pi Restaurant in UCD, which is managed by Compass Ireland. My role encompassed a number of responsibilities for example serving food, clearing tables and setting up the restaurant. As part of the role, I learned a number of skills that are applicable to working in law. For example, I improved my teamwork due to the fact I was working with a large team of colleagues in the restaurant. I also developed my time management skills. I had to set up the restaurant for breakfast or lunch under time pressure each day.

I am interested in an internship as I have always been interested in a career in law. During transition year, I completed a transition year work experience programme at a corporate law firm. This gave me a taste of working in corporate law and I have been eager to experience this further. I am finding the degree challenging but rewarding and have received excellent grades. Therefore, I believe I would find a career in law worthwhile.

I also have excellent IT skills. During transition year, I earned an ECDL qualification.

Please note that I am currently studying abroad at the University of Texas. Therefore, I am unable to attend an in-person interview. My Irish mobile number is 35387169429. My US number is 15122001844.

Thank you in advance for considering my application. I look forward to hearing from you.

Yours Sincerely

Leah McDaid