Leona Cassidy

Tonycoogan,

Emyvale,

Co. Monaghan.

19th October 2015

Byrne Wallace

87-88 Harcourt Street,

Dublin 2.

**RE: Trainee Programme**

Dear Sirs,

I wish to apply for a position on the trainee programme in your firm as advertised on your website on the 19th of October 2015. I am a recently graduated law student with an overall second class honours grade one result. I am dedicated to pursuing a legal career and in that regard I am extremely interested in obtaining a traineeship in Byrne Wallace as I feel it would offer an invaluable learning platform.

My current role as a legal executive and my previous work experience as a legal intern in an in-house role has confirmed that I am willing to adapt to any area of practice that arises before me. This experience has provided me with the necessary foundation required to become a trainee Solicitor and I would thoroughly enjoy the opportunity to use these skills in your company.

I am an extremely proactive individual and enjoy challenges which is evidenced by my work experience and also in my role as chairperson of the DCU debate society for which I have organised events to promote public speaking and debating within the University. As well as this, as you can see from my CV in my work experience and extra activities and hobbies, I am capable of managing and prioritising a heavy workload where necessary. I am also an extremely personable person. I am capable of communicating with legal professionals and clients in a strong and contingent manner. As chairperson of the DCU debate society I organised events alongside my committee to promote public speaking and debating within the college with my proven communication, negotiation and organisational skills.

In this regard I am extremely interested in training in Byrne Wallace, as I have a genuine interest in the particular services which your firm provides. I have attached my Curriculum Vitae for your attention. Thank you for taking the time to consider my application. I look forward to hearing from you.

Yours faithfully,

Leona Cassidy.