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To whom it may concern,

I am writing to you in connection to a position within your organisation. I am a current BCL student in University College Cork and I have recently commenced my final year.

To date I have varied experience as highlighted throughout my CV. I have gained invaluable legal experience to date, wherein I have witnessed the daily workings of a legal environment. I have thereby witnessed the high demanding and pressured conditions of this field of work, but I have eased into the role and gained confidence in developing my skills to adhere.

However I feel my abilities would be developed in a role alike to a traineeship to a greater magnitude.

My particular area of focus has been within customer service, providing a welcoming and pleasant environment for customers and staff members alike and thereby granting a positive working environment.

I am passionate about providing this element within different roles and I would appreciate immensely the opportunity to develop my range of skills within your organisation.

I would be gratified immensely if you considered me a candidate for such a role in your organisation and to help me gain an insight into the workings of this establishment.

I thank you for your time and in considering my application further I am available at your convenience through email or through my contact number. I have attached my CV for further reference and I thank you again for your consideration.

Kind regards,

Lisa Clerkin.