

Lisa Collins
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Ms. Beth Onlow
Byrne Wallace
88 Harcourt Street
Dublin 2

September 29, 2018

Re: Trainee Programme 2020

Dear Ms. Onlow

I wish to apply for a position on your Trainee Programme commencing 2020. In that regard, I have completed your application form and I am enclosing herewith my C.V. for your overview and consideration.

I am a 25 year old from Castlebar, Co Mayo with a Bachelor of Laws (BCL) degree in Law and Sociology from the University of Limerick. I am also a qualified New York State Attorney, and I am currently employed as a cross-border tax and estates legal assistant in Toronto, Canada.

I will return home to Ireland from Canada in just over 6 weeks' time (November 12, 2018). Prior to that date, I am most accessible through email. I will sit the FE1 exams in March and October 2019, and thereafter commence a one-year Master of Laws (General) LLM.

My legal career to date in the Irish, American and Canadian legal sectors has allowed me to acquire copious amounts of skills both professionally and personally. I have been involved and gained valuable experience in personal injury and product liability litigation, business and compliance law, and cross-border estate and tax law.

I have a keen interest in the field of litigation and to potentially join one of Ireland's largest litigation teams who practice in a wide variety of areas really appeals to me. Nonetheless I am very open to other sectors of law and would love the chance to explore the diverse range of services your firm provides. One of the main reasons I wish to join the Byrne Wallace team as a trainee is the fact that learning and development is an important aspect of your training programme. In addition to increasing my commercial and financial awareness, the ability to reach my own personal goals regarding communication, decision-making and time management that your programme offers, solidifies my view that Byrne Wallace is the firm for me.

I fully believe my personality and my work ethic align with your culture and I also believe that my various legal experiences can benefit your firm. I have drive, resilience and dedication to becoming a top class corporate solicitor. I feel my determination is reflected in my decision to enhance my career by moving to New York City and Toronto on my own. In both instances, I was required to learn the nuances of working environments I had not previously encountered. This required my constant focus and motivation, initiative to learn, adaptability and ability to effectively communicate with my clients, colleagues and superiors alike to ensure that I was acclimatizing to the culture and work environment.

I hope my C.V. and application reflect my ambition, initiative, passion and commitment with which I intend to bring to my Irish legal career, and which I would bring to Byrne Wallace. I am confident that my attributes will fit into your firm's educational and progressive culture.

I sincerely hope that I am afforded the opportunity to discuss my career and achievements to date in greater detail with you and to show you how I can be an asset to your firm. Byrne Wallace's forward-thinking focus and entrepreneurship is a future I want to be a part of.

I look forward to hearing from you.

Yours sincerely,

A handwritten signature in cursive script that reads "Lisa Collins". The signature is fluid and elegant, with a prominent loop at the end of the last name.

Lisa Collins