

7th of October 2024

Ms. Ciara Loftus
Human Resource Department
Byrne Wallace LLP
88 Harcourt Street
Dublin 2

Re: Traineeship Programme 2025

Dear Ms. Loftus,

I am writing to apply for a position on the Traineeship Programme 2025.

Immersed in my family's business from a young age, regulations that govern enterprise, economic growth and industry standards have always piqued my interest. As an ambitious and determined individual, with a flair for problem solving, the prospect of working inter - departmentally, on complex transactions, within a full service law firm is hugely attractive. My desire to pursue a career in law has solidified whilst graduating with a first-class corporate law degree (ranking fourth in my class) and completing FE1s whilst full time legal secretary in a leading Irish firm.

As an undergraduate student, I became aware of Byrne Wallace's leading presence whilst relying on the firm's articles in labour law modules. With a passion for the areas of energy, infrastructure and tax, the firm's repertoire of high-profile clients and transactions such as advising GridBeyond on their financing and the sale of Mainstream Renewable Power is extremely impressive. Eager to contribute to meaningful work capable of making a change, I desire to be immersed in the formidable innovation of Byrne Wallace which is evidenced by the annual Housing Infrastructure and Planning Convention and the recent partnership with Galvia to introduce the Adoption Accelerator Programme.

Attributable to work experience alongside my participation in golfing teams, GAA and musical groups, I have developed a passion for collaborating in teams and assisting peers to find optimal solutions and achieve targets. I have obtained stellar organisational and communication skills in my capacity as legal secretary, student tax advisor and treasurer whilst meticulously carrying out tasks ensuring timescales and client satisfaction. Possessing the core values of Byrne Wallace, I believe that I am a perfect fit for the Traineeship Programme and can greatly contribute to the work of the firm.

Thank you for taking the time to review my application and I look forward to hearing from you.

Yours sincerely,

Lorraine Kelly

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