Dear Sir/Madam,

My name is Louise Walshe. I am a law student in Dublin City University. I am currently in my final year and will graduate in May. I wish to apply for a position on your Summer Internship programme your firm is currently offering.

I would like to participate in the ByrneWallace Summer Internship programme as I would like to gain experience within the professional and legal sector. I have an interest in numerous fields of law and because ByrneWallace offer many different legal services, their widespread variation appealed to me. The internship provides assistance in helping students make the transition from college life to the working world. This is something I could benefit and thrive from. Throughout my college experience, I have developed very valuable skills with a view to becoming a successful lawyer. I now have excellent communication, interpersonal, analytical and research skills. Following a number of years in both the retail and hospitality industry I have also learned to prioritise tasks and excel under extreme pressure. I am an extremely motivated and determined person. I do not shy away from a challenge and am eager to learn.

I also work brilliantly with others and love being a part of a team. I am ready to put these skills into use in a practical and useful way within a busy and vibrant workplace setting like yours.

During the ByrneWallace Summer internship, I wish to achieve a number of personal goals. I wish to build and grow on the skills I obtained in studying law. I want to become part of a team and get involved in every aspect of a busy office life. I want to build relationships with other professionals and learn from them. Finally, I want to make the step from college student to legal professional and this internship would help me achieve this.

I am available for interview at your convenience and would greatly appreciate if you would consider me to become part of your team.

Sincerely,

Louise Walshe.