Louise Lawless

 Springvalley,

 Summerhill,

 Co. Meath

19th February 2016

87-88 Harcourt St,

Dublin 2,

Ireland.

Dear Byrne and Wallace,

 My name is Louise Lawless; I am a second year Law and German Trinity College student and I am writing to apply for the Summer Internship position.

One of the reasons I’d like to be an Intern for Byrne and Wallace is because of the vast amount of expertise and sectors you work in. A chance to gain experience as an intern or support staff in your office would provide an invaluable introduction to the world of work that I am most interested in. I’d also favour Byrne and Wallace over other firms because of the company’s dedication to social responsibility, in particular to dealing with the current, topical problem of homelessness, seen with the commitment to Focus Ireland’s Shine a Light Night 2015 last year.

I’ve had many experiences that have made me want to practice law, from working in a local solicitor’s office when I was 16 to an internship with solicitors for the Gardaí Síochana to participating in Mock Trial in my first year of college. I think I’d be suitable for any position that you would be willing to offer because I also have commercial experience and experience in a leadership position; being a committee member and coordinator of the Volunteer Tuition Programme in TCD. I am also a committee member of Trinity Entrepreneurial Society, work in Bank of Ireland and have completed an internship in Germany. These experiences have been extremely beneficial to my business acumen and have contributed to my developing interest in the business and legal worlds.

I would be available to come in for interview or just to discuss things further if needed, as my college timetable is quite flexible.

Thank you for taking the time to read this and thank you for your consideration.

Yours Sincerely,

Louise Lawless