Byrne Wallace,
88 Harcourt St,

Saint Kevin's,

Dublin 2. February 2018

Dear Byrne Wallace Recruitment,

my name is Louise Lawless. Enclosed please find my CV for your review. I am applying for the Summer Intern Programme. I am a final year student of Trinity College Dublin with a degree in Law and German. I know that I would be a great fit for Byrne Wallace and would be able to contribute immediately.

I am very interested in becoming a part of your team. I’ve a keen interest in administrative law, which coincides with Byrne Wallace’s work as Ireland’s top legal advisor to the public service. Byrne Wallace is appealing to me because of its dedication to corporate social responsibility, and its positive contribution to Ireland both by its CSR and dedication to the environment. The wide range of work undertaken by lawyers in Byrne Wallace is also something that appeals to me, and was a factor in this application. I feel that a career in Byrne Wallace would mould itself to the interests of the individual who comes through its doors, something that is very encouraging on applying for a prestigious firm who are regularly finalists in the *Chambers Europe* awards.

Your facility would gain an individual who is dependable, motivated, and a team player. My many experiences ensure that I am an individual who knows how to accomplish tasks and work in a team dynamic. In my prior job, I worked as a Sales Support Assistant in Motor Finance for Bank of Ireland, which required that I complete tasks on schedule, and to the best of my ability.

I would appreciate the opportunity to discuss my experience with you at a mutually convenient time. If you have any questions or would like more information about my qualifications, please feel free to call me at 0877475129 or email me at lawlesl@tcd.ie. Thank you for taking the time to read this application, and your consideration.

Respectfully,

Louise Lawless