

Ms. Crona McLoughlin
HR Manager
ByrneWallace
88 Harcourt Street
Dublin 2

23 October 2015

Trainee Solicitor Programme Application – Lynda Crosbie

Dear Ms. McLoughlin,

I am a Law Masters Graduate of Trinity College Dublin, currently studying for FE-1 Examinations. I spent the past year developing my legal experience by working in regional, national, European and international law firms. The practical law knowledge and business understanding which I gained would serve me well for a traineeship with ByrneWallace.

My motivation to secure a commercial law training contract derives from my legal academic background, my enjoyment of law firm placements and my preference for working with a wide range of people and clients. I was glad to be given significant responsibility during my recent positions. As a result, I want to train with a firm where I will have opportunities to properly contribute to diverse and challenging matters, in a fast-paced collaborative environment, such as ByrneWallace.

My conversation with your trainees, during a UCD Law Careers Fair, convinced me that I would like to build my career with ByrneWallace, ahead of other law firms. From the outset, I appreciated their friendly approach. I was impressed to hear about your first-class support and resources which they told me about. I was also pleased to hear about the genuine responsibility and learning opportunities which your trainees are given. In addition, I have a great interest in many of your renowned practice areas, such as those relating to corporate deals and real estate. I would be delighted to apply my relevant knowledge to advising your blue-chip clients, such as Trump Acquisitions or Tommy Hilfiger.

I have much to offer in terms of my skills, achievements and work experiences. I pride myself on being proactive and personable with strong leadership, communication and teamwork skills. I strengthened these skills when I held Class Representative positions in both UCD and Trinity College. I learned about exercising sound judgement when I worked in the insurance sector. My parliamentary positions developed my sense of commercial awareness. During my subsequent legal placements, I developed excellent time management, research and analytical abilities. Throughout my work experiences, my swift adaptation to working in offices in Dublin, Brussels, Strasbourg and California proves my ability to thrive in dynamic environments, such as ByrneWallace.

Please see my curriculum vitae for more details about how I am driven, well-rounded and knowledgeable about business, with ample capability to work on my own initiative or as part of a busy team. I believe my motivations for pursuing a commercial law traineeship, my interest in your work and my various legal experiences make me a unique candidate for the ByrneWallace Trainee Solicitor Programme. I look forward to your reply.

Yours sincerely,

Lynda Crosbie