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1/2/19

ByrneWallace,
88 Harcourt St,
Saint Kevin's,
Dublin.

To the human resources team,

Please accept my enclosed application to the Summer Internship Programme of 2019.

In offering me this internship ByrneWallace would gain a proactive, committed and resilient individual who has an understanding and interest in corporate law.

A summer internship with ByrneWallace is an extraordinary opportunity and one that I could not miss out on. I admire the distinct firm values of 'excellence', 'integrity' and 'innovation'. ByrneWallace's dedication to Corporate Social Responsibility is also admirable most especially their dedication to 'working placements' with St John Of Gods, support for Breast Cancer Ireland and their environmental commitments. The wide array of practice areas within the firm, the integration of social activities into work life and the outstanding reputation of the firm further my ambitions to gain experience with ByrneWallace.

I am an organised individual with acute time management skills which can be seen in my impeccable management of a split legal and commerce degree as well as part time employment. I am also proactive and motivated which can be seen in my furthering of education outside the classroom in online educational courses in accordance with Harvard Law School and Future Learn. I am a team player with excellent communication skills involving speaking and listening capabilities, this has been proven on numerous occasions in project groups for marketing, business analytics, and business in society modules. These project groups have often included individuals with English as a second language and I have maintained an ability to keep the projects running smoothly regardless. I have an acclaimed writing ability which has been praised personally by the Dean of UCD Sutherland School of law and through my winning of a national legal essay competition in accordance with UCC in 2015. I have a dedication to working to the best of my ability and have extensive researching and analytical skills which have come useful in completing written legal assignments for my legal coursework.

I will be studying in the world renowned 'Bocconi University' in Milan from February to May 2019, undertaking undergraduate commercial studies and graduate level legal studies. In order to secure my place on this programme I had to undertake 'Management Accounting' an extra module to the number my classmates had to complete this semester. I hope to focus on aspects of European law during my stay and have enrolled in regular Italian language courses in hopes to become fluent. As I may not be able to travel for an interview in Dublin I would request if possible, a phone or video call interview.

I believe I would be an ideal candidate for the opportunity as I have an in-depth and comprehensive understanding of the business and legal worlds. I will graduate with two degrees which will be a competitive asset for any law firm wishing to take me on. I am a hardworking, capable and outgoing individual with a talent for teamwork as well as an ability to rely on my own initiative.

I look forward to any opportunity to discuss the position further and to discuss the value that I most certainly can bring to your firm. Thank you for taking the time to review my application and I look forward to hearing from you/a member of your team.

Yours Faithfully,

Maebh Ni Ghallchobhair