Dear Sir/Madam,

As an ambitious, hardworking and self-motivated student of NUI Galway, I believe I have the necessary skills and knowledge to make a significant contribution to ByrneWallace as part of your traineeship programme.

I hold a 2:1 degree in Corporate Law International and French and I am currently undertaking a one year L.L.B. Having completed a year abroad studying Law and French in the University of Bordeaux as part of an Erasmus programme, I consider myself to be very organised, innovative and not afraid of hard work. I am driven by results through people. I can think both logically and analytically which I credit to my studies at NUI Galway. I have a bubbly and friendly personality which I inject into everything I do and I strongly believe my communication, teamwork and inter personal skills that I have gained through my varied past employment will benefit me in my legal career.

I have vast experience in client facing roles, having worked in many different fast paced environments such as AIB, where I was a Customer Engagement Specialist. My past employment has enriched me with a fantastic work ethic, communication skills, flexibility, problem solving skills and loyalty. I work with integrity in all given tasks and have the ability to work to deadlines.

I feel my academic achievements to date together with my dynamic work history make me a well-rounded character with an energetic personality. I am a quick learner and like to be challenged in a new field, I believe I have the skills and knowledge and commercial awareness to be successful in your organisation.

Please find my CV attached and I am available to be contacted at your convenience.

Kindest Regards,

Maria McDonagh