

22 Glenbourne Way,
Leopardstown,
Dublin 18,
D18 K5E5.
04/07/2017

Byrne Wallace,
Head of the Trainee Programme.

Dear Sir/Madam,

I am a Final-year student in UCD Sutherland School of Law. I am seeking a place on the Traineeship programme.

To strive to be a top solicitor you must be trained by the best and I recognise the training programme in Byrne Wallace is highly respected. I have an interest in IP law but I am open to learn any area of law. My good communication and social skills would be a benefit in any dispute cases. Communication was vital in many of my previous employments, in particular when I was a tour guide in Dublin Castle and other OPW sites. I was chosen numerous times to give tours to visiting dignitaries, scholars and VIP's. In Farmleigh House I was chosen to show the Chinese President's assistant around prior to the Chinese President's arrival.

The first month of summer I was an intern in a general law firm, Fintan O'Reilly and Company Solicitors. I worked on a large number of different cases involving tracker mortgage redress scheme, DePuy hip replacement recall, a very interesting WRC dispute involving criminal prosecution, RTB disputes, probate, private and commercial conveyancing and family law cases. I was involved in the research of relevant legislation and case law, organising books of evidence and summaries of cases for the solicitors. For example, in one case I was put in charge of researching who is liable for commercial rate charges on a property if the tenant abandons the property. In this firm, I gained experience in drafting letters to clients, opposing solicitors, the WRC and RTB.

In July I got a two month fully paid internship in the Workplace Relations Commission. The purpose of the job was to gather statistics on all cases in 2016 and 2017. The end goal was to provide figures to the Department of Justice and Equality for publication on the work of the WRC since its establishment. I was involved in four adjudication meetings and spent some time in the Labour Court.

I have the necessary skills to be an asset at Byrne Wallace. I am adaptable and have the motivation and passion necessary to thrive in a large corporate law firm. I am available for interview at your earliest convenience. Thank you for your time. I look forward to hearing from you.

Yours Sincerely,

Mark McElwaine

Mark McElwaine
0877588269