

Mark Murphy  
63 Lakelands Close,  
Stillorgan,  
Co. Dublin.

Human Resource Department  
Byrne Wallace Solicitors,  
87-88 Harcourt St,  
Dublin 2.

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Ref: Byrne Wallace Trainee Programme 2016

To whom it may concern,

I would like to apply for a position on the Byrne Wallace Trainee Programme. I am a recent graduate of Trinity College Law. Byrne Wallace's extensive practice areas, client approach and quality of work are only a few of the unique qualities that attract me to your firm.

I believe that there are three key points that distinguishes Byrne Wallace from other firms in Ireland today, namely;

1. Client Approach - Understanding, anticipating and satisfying the clients' individual legal needs is always a priority for Byrne Wallace. This consistency in delivering such a standard of excellence is something I am eager to develop further through the process of osmosis.
2. Teamwork - Open door policy and everyone, from trainee level to managing partner, working together.
3. Training - Offering trainees substantial, 'hands on' experience allows them to develop their skills as a future solicitor from day one.

I am determined, ambitious, versatile and extremely motivated. I believe that these key attributes are demonstrated by the following achievements-

#### **Work Achievements**

- In addition to my year long internship in Lavelle Solicitors, I have also completed internships with McGrath McGrane Solicitors and Carley & Connellan Solicitors.
- I have worked in many restaurants in both Ireland and New York. At 21 years of age, I was promoted to a 'Floor Supervisor' in a 400 capacity restaurant in the heart of Manhattan.

#### **Academic Achievements**

- I graduated from Trinity College Dublin in 2015 with a II.I in my degree.
- I obtained 540 points in the Leaving Certificate 2011 - ranking in the top 8.7% of the country.

#### **Life Achievements**

- I have competed in both the 'Dublin Mini Marathon' (September 2014) and the 'Dublin City Triathlon' (August 2015). I have also volunteered for numerous organisations such as the Society of St. Vincent de Paul.

I believe that these achievements accentuate the type of person I am. I always strive to be the very best version of myself - pushing myself to excel and remaining determined throughout. I would be a valuable asset to your firm as I am highly motivated, communicative and personable. A trainee position with Byrne Wallace would be an incredible opportunity. I am confident that with such a revered programme, providing trainees with the highest quality training, alongside access to a wide realm of legal areas, would greatly further my desire to become a qualified solicitor within your firm.

Yours faithfully,

Mark Murphy