Dear Sir/Madam,

It is with great enthusiasm that I submit my application for a position in your traineeship program.

As a future UCC law graduate, I feel strongly my diverse skills and qualifications will make me an asset to Byrne Wallace, and this will be helped by the fact that I interned for a solicitor and notary public for 10 weeks this past summer. I intend to attain a 1:1 in my final year at UCC.

In addition to being flexible and responsive, I am a very punctual and hard working individual. I am also very ambitious and commercially aware.

I am very passionate about corporate law and I cannot wait for an opportunity to prove I can be a success in such an exciting industry.

In closing, I am thrilled at the possibility of being involved in this highly respected global company and I appreciate your consideration and look forward to hearing from you.

Kind regards,

Mark O’Toole