Mary Carpenter,

Fordstown,

Navan,

Co. Meath

086-1607972

Dear Sir or Madam,

Application for trainee programme position.

My name is Mary Carpenter and I am currently a final year student on the Honours Degree in Business and Law in University College Dublin. As you will see in my attached curriculum vitae, I am passionate about law and my career objective is to work within the Irish legal system. I believe my skills and life experience to date makes me an ideal candidate for your Byrne Wallace trainee solicitor programme. I anticipate and am working towards having a First Class Honours Degree in Law and Business by your entry date.

I have always taken an interest in law. Taking a law module in my transition year and winning the Harry Hill Cup 2014 evoked in me a desire to make law my career pathway and motivated me in my academic studies and ensuring my commitment to pursuing a legal qualification. My work experience has enabled me to take responsibility and communicate with people in situations which require tack and patience. My academic studies has enhanced my time management skills and working to tight deadlines. My sporting life has taught me the value of a positive attitude and teamwork to enable success while acknowledging the varied values and principles team members have.

I am very hard-working, committed and determined which is evident from my achievements, both academic and in hobbies such as sport, music, debating, etc. I believe my skills make me an ideal candidate for your trainee programme and to make a valuable contribution to Byrne Wallace.

I look forward to hearing from you in anticipation that I will progress to become a trainee on your programme.

Yours sincerely,

Mary Carpenter