Maureen Piggott,

Boula,

Knocknagoshel,

Tralee,

Co. Kerry

06 February 2016

Byrne Wallace,

88 Harcourt St,

Saint Kevin's,

Dublin 2

Re: Summer Internship Programme

Dear Sir/Madam,

I am writing to express my interest in the summer internship programme in Byrne Wallace Solicitors. Please find attached a copy of my CV, in which I have outlined my previous and current education information, work experience history, qualifications and achievements to date.

I am currently a final year LLB Bachelors of Laws student in Waterford IT. As detailed in my CV, you will note that I have consistently obtained a first class result. In addition, I have also completed a FETAC Level 5 in Legal Administration where I was awarded a distinction.

I have gained work experience in the firms Philip Lee Solicitors in Dublin and Joseph B. Mannix & Co. and Maura E. Hennessy's & Co. which are both located in Tralee, County Kerry. I thoroughly enjoyed working in these practices and learned a great deal. These work placements have also strengthened my desire to work in the legal sector. I believe that I am a quick learner, am extremely hardworking and thoroughly enjoy dealing with clients. I feel my academic achievements, previous work experience and the skills which I have developed so far make me a suitable candidate for an internship at Philip Lee. I feel my academic achievements, previous work experience and the skills which I have developed make me a strong candidate for an internship at Byrne Wallace.

Thank you for taking the time to read my CV and I hope to hear from you in the future. My contact information is listed below.

Mobile: 0879190175

Email: [maureen.piggott.mp@gmail.com](mailto:maureen.piggott.mp@gmail.com)

Yours Faithfully,

Maureen Piggott