

03 October 2022

Dear Sir/Madam,

Re: Apprenticeship Role.

I would like to apply for the position of trainee solicitor and as such, please find attached herewith a detailed CV for your consideration and perusal, along with my application.

Having completed my Bachelor of Laws from UCC last year, I have now just completed my Masters in Business Law from the same institution. It is my intention to sit five FE1 exams in March 2023, and the final three exams in October 2023. I would be able to commence employment with your firm in November 2023, and to begin PPC in Blackhall Place in September 2024.

I believe that I have the legal skills necessary for a trainee solicitor role in your firm and I believe I have the attributes required to become a competent and hardworking solicitor. I have strong attention to detail, solid decision making and time management skills. I have effective skills in regard to written correspondence and I am both clear and concise in my communication. I am adept at documenting information clearly and in a targeted manner as I demonstrated in my Masters, with my thesis on the regulation of the European securitisation market.

I work well in a team environment, and I always ensure that I am available to assist colleagues with enquiries. I possess excellent interpersonal and communication skills and I am at ease interacting with a variety of people which I demonstrate in my current role with Maurice Power Solicitors LLP, and with KPMG Dublin in the past.

I would relish the challenge of working as solicitor with your firm and believe the above skills and experience would make me a suitable candidate for this role.

Thank you for considering my application and I look forward to hearing from you.

Yours faithfully,

Maurice Lane