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Byrne Wallace

88 Harcourt Street

Dublin 2

*Application for Byrne Wallace traineeship*

Dear Sir or Madam,

 I am a final year LLB student in the National University of Ireland Galway and I am interested in a traineeship at Byrne Wallace. The firms focus on providing high quality training with hands on work in a friendly workplace appeals to me and I am confident that I would thrive in such an environment. Byrne Wallace expertise in employment law appeals to me in particular as it is an area I wish to explore further and I would greatly value the opportunity to work with and learn from attorneys practicing in these areas. I would however, gladly work in any of your areas of expertise and am excited at the idea of exploring some of the wide range of law your firm practices.

 During my undergraduate degree I gained excellent organization, teamwork and communication skills as well as legal research and writing skills. As my interest for the law grew, upon completion of my Bachelor of Arts Degree in 2015, I decided to embark on a yearlong graduate visa to New York where I secured a job in a Wall Street based law firm. I spent the year working closely with the managing attorney assisting on a number of complex employment, financial fraud, personal injury and trust and estate cases. I found the work both in and out of court tremendously compelling, reaffirming my interest in pursuing a legal career. By assisting attorneys with complex litigation cases I have got a vast insight into case development and strategies. As I working approximately 50 hours per week and meeting client billing quotas I gained valuable insight into the fast paced and extensive work ethic necessary for the profession and I thrived on it. I have gained significant experience with collaborative and detail-oriented work and have further refined my research, writing and analytical abilities by undertaking modules in college which will grow on the areas I found in particular interested me, namely, employment law.

 I am confident that my background and experience will enable me to hit the ground running and make a positive contribution to your firm. If you may need any additional information or have any question, please do not hesitate to contact me at 085-1297324 or melvinmellissa@gmail.com.

 Thank you very much for your time. I am looking forward to hearing from you soon.

Yours Sincerely,

Mellissa Melvin