

Michelle Heffernan

42 Percy Place
Ballsbridge
Dublin 4

30th October 2020

Re: Application for Trainee Solicitor Programme

Dear Sir/Madam,

I am a graduate of University College Cork with a BSc. in Genetic Science and a Postgraduate LLB Degree. As a student I was a participant in Moot Court competitions gaining confidence in public speaking. Having completed a number of FE1 examinations, I will complete these in full by March 2021.

I currently hold the position of Senior Legal and Contracts Associate at Novartis Ireland Ltd. My main responsibilities include negotiating and drafting legal contract agreements for cutting-edge therapies with health institutions throughout 20+ countries worldwide. Previous to this I was a Legal Secretary in the general law practice of Lillian O'Sullivan & Co., Solicitors in Cork City. Working in this firm provided me with an insight into the workings of a legal firm and first hand experience and knowledge of legal practices. I was exposed to many areas of law in particular Family Law, Employment Law, Conveyancing, Litigation and Probate.

These are experiences and skills which I believe I can bring to ByrneWallace and where they can be enhanced further in progressing my career as a commercial solicitor.

The reputation and values of quality, excellence and inclusion that ByrneWallace holds are the main reasons why I want to pursue a traineeship at ByrneWallace. I look forward to working in a challenging and diverse environment where personal initiative and innovation is encouraged and I believe ByrneWallace can offer me this.

ByrneWallace's experience in the areas of M&A, Banking and Finance and their reputation in Litigation practice is the demanding environment I hope to immerse myself in. The opportunity to work in practice areas such as these would lead to both a challenging and rewarding career.

The large scale transactions and broad spectrum clients that ByrneWallace work with is an environment in which I believe my strengths would excel. I value working with individual clients and businesses in order to provide the high quality legal advice and representation expected. My work experience has always focused on providing an excellent service both required and expected by clients and ByrneWallace's focus on the professional delivery of expert legal services is an area in which I can develop my skills as a commercial solicitor.

ByrneWallace's dedication to a range of support works and charitable initiatives are proof of the corporate social responsibility which the firm possesses and is a value which enticed me to apply for a traineeship position.

I strongly believe that integrity and having a high standard of ethics are some of the most important qualities in becoming a successful solicitor; qualities which are seen at ByrneWallace. The opportunity to train with ByrneWallace would be my grounding achievement in becoming a commercial solicitor.

I attach my C.V. for your consideration.

Yours faithfully,

MICHELLE HEFFERNAN