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Byrne Wallace,
88 Harcourt Street,
Dublin 2.
18th October 2016.

Re: Application for Trainee Programme

To whom it may concern,

I am pleased to submit herewith my curriculum vitae (CV) to apply for a traineeship with your firm, Byrne Wallace. Over my four years in UCD, as a Business and Law student, it became clear to me, that law, particularly corporate law, is the career I ought to pursue. Your firm, a well-established and leading multi-discipline law firm in the country has a reputation of producing versatile, highly regarded and competent solicitors and as such, I believe working with your firm will provide me with the highest quality training and development helping me reach my goal of becoming a leading corporate lawyer.

As you will garner from my CV, I can bring with me to Byrne Wallace a variety of personal characteristics and strengths which will assist in my having a successful and positive career with your firm. Having studied business as part of my dual degree I can appreciate the fluidity of business and the vigour required in responding to changes in commercial circumstances. I am enthusiastic, industrious and tenacious in my commitment to a career in corporate law. I partook in the Summer Internship Programme with Eugene F. Collins in 2015 thus understand the level of aptitude and expertise required. In my capacity as intern I honed my research and drafting skills, and developed a pragmatic approach to problem solving whilst also displaying a high quality professional standard at all times. Although not directly applicable to a career in law, I have gained valuable skills from working as a waitress for the past three years. I have the ability to work as part of a team in a high pressure environment whilst demonstrating both my communication and leadership skills. Should I be selected for your programme I believe that the experience I possess will stand me in good stead when facing the challenges of my traineeship.

Ultimately, I wish to work with top solicitors on challenging legal transactions, in a firm which is committed to excellence and high standard practice management and procedures as evidenced through your recent accolades; I believe that such an environment leads to success, for that reason I wish to learn my profession in Byrne Wallace.

I would be obliged if you would duly consider my application and would certainly look forward to an opportunity to interview for the programme.

Yours Faithfully,
Molly Beauchamp

