Moya O’Dowd,

1 Auburn Villas,

O Connell Avenue,

Limerick

19/10/2018

Byrne Wallace,

88 Harcourt Street,

Dublin 2

To whom it may concern,

I am writing to express my interest in a position as trainee solicitor in your firm beginning in 2021. I am a final year student studying Business and Law in UCD. Please find attached a copy of my CV, in which I have outlined my education and employment history, as well as my achievements to date.

I am pursuing a career in law as I believe it is a profession which will be incredibly rewarding. It involves intellectual challenges and problem solving daily. Thus, at the core of a career in law is the ability to use your initiative, which is something I have always enjoyed immensely. Furthermore, the fact that the law is constantly changing as society evolves has attracted me to this profession. Certain niches and areas of specialization have been created within the law, which would allow me to practice in an area which best suits my skill set. The heart of a career in law involves client service and teamwork. This constant interaction with others makes a career in law appealing to me personally, as I enjoy working with others to achieve a goal.

I am applying to Byrne Wallace as I want to train in a law firm of stature. Byrne Wallace’s reputation as one of the leading law firms in Ireland was a persuasive factor in my decision to apply to this firm. I am extremely interested in business and current affairs and how these affairs affect law firms. I thus want to train in a firm which appreciates and adapts to how current affairs affect the legal world, which I believe Byrne Wallace does. One of the most important factors that has influenced my application to this firm is the training and development opportunities provided. There is a clear focus on development of essential skills which every solicitor must possess in this firm. I am also keen to work in a firm that respects and is driven by its core values and whose values can be seen in the work ethic of the firm. I want to train in a firm which will truly expose me to challenging work in a fast-paced environment, which is why I am applying to Byrne Wallace.

Feedback from my previous employers, particularly my summer internship last year has been very positive and has indicated that my analytical skills, my drive and my ambition are among my key strengths. I am confident that my academic achievements and my extra-curricular achievements and interests make me a strong candidate for this position. I would welcome the opportunity to meet with you. Thank you for taking the time to review my application.

I look forward to hearing from you.

Moya O’Dowd