Neil Moran

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Beth Onslow

HR Administrator

ByrneWallace

88 Harcourt Street

Dublin 2

Dear Ms. Onslow

By way of an introduction, my name is Neil Moran and I am currently a final year LLB student in the University of Limerick. It is with great enthusiasm that I am sending you this letter and attached CV in order to apply for the Byrne Wallace Trainee Solicitor Programme. After researching the firm, I believe Byrne Wallace’s Trainee Solicitor Programme is the right choice for me and more importantly that my past experiences and hardworking nature make me the ideal candidate for your firm.

As you can see from my enclosed CV, I have strong experience working in a commercial environment. I spent 8 months working in the Legal and Compliance department of TMF Group’s Dublin office. During this period I was afforded the opportunity to work with a number of international and domestic law firms and investment banks on a wide variety of capital markets transactions. While working as a legal intern I had to meet strict deadlines, while working on multiple projects at a time and I consistently received high evaluations from both junior and senior management.

In addition to my experience gained in TMF Group, I have also taken further steps to prepare myself for work in a large commercial firm such as Byrne Wallace. During my time as an undergraduate I have continually used my elective law options to explore areas of law relevant to those practiced in Byrne Wallace, taking modules such as Intellectual Property Law, Company Law and Medical Law. I have also used my time on the UL Law Society to strengthen and develop my organisational and communication skills while showing that I am willing to go above and beyond what is required of me as a student.

I believe that as a result of the skills I have gained during my time at the University of Limerick in both the academic and non-academic environment and my experience in a commercial environment I am an ideal candidate for the Byrne Wallace Trainee Solicitor Programme. It is on this programme that I hope to further my skills and abilities and become a valued member of the Byrne Wallace team. I have enclosed a copy of my CV for your consideration. Thank you in advance for taking the time to consider my application.

Yours sincerely

Neil Moran