

Dear Manager,

I write to express my sincere interest in obtaining employment with ByrneWallace. With my experience in retail and customer service and my passion for the delivery of the highest standards of excellence for every client, I feel I am an ideal candidate to work alongside the team at ByrneWallace.

Having had previous positions within the Brown Thomas group and also with Paddy Power as a Customer Support Agent, I am acutely aware of the kind of exemplary standards that are demanded and deserved by clients of high end companies and firms, none more so than those of ByrneWallace. I feel that with my background, I am ideally placed to represent your brand and its associates to the highest possible level.

I am pursuing a role with ByrneWallace because I believe the firm offers what I am looking for in terms of career progression. I am keen to get started within a firm that has a global outlook, dealing with clients from around the world. I want to join a firm where hard work is rewarded and where I can progress my career when the right opportunities present themselves. ByrneWallace gives me that opportunity. The prospects this role offer are fantastic and I feel the ByrneWallace Summer Internship Programme is the best programme for young people like myself looking to build their career in law.

I completed my studies for a degree in Economics, Politics and Law from DCU in May 2015 and have recently started reading for a Masters degree in Law at The University of Edinburgh. With this in mind, I would be delighted if you would consider me for a position on the ByrneWallace Summer Internship Programme 2016. References can be furnished to you on request and I am available to meet with you at your convenience. I attach a copy of my CV for your consideration, and thank you for your time and consideration of this application.

I look forward to hearing from you.

Yours sincerely,

Neil Murphy.