15/10/16

Byrne Wallace,  
88 Harcourt Street,

Dublin 2.

Dear Sir/Madam,

I would greatly appreciate you taking the time to read my accompanying Curriculum Vitae and consider my application for a Trainee Contract at your firm. I feel the combination of my degree, work experience and personality would make me a suitable candidate for a role with Byrne Wallace.  
  
I am a final year student in University College Dublin studying Business and Law. The exciting Trainee Solicitor Programme Byrne Wallace offers is exactly the challenge I am looking for and I am motivated to apply the knowledge and skills that I have learnt at University to everyday working life.

I feel that I would be well suited to Byrne Wallace as I have studied or am currently studying many of the subjects that the firm provides legal services in, such as Intellectual Property Law and Employment Law. I have experience of working in two professional services firms in both a tax department and in an audit department. I am looking to build on this platform and I am very eager to work for an award-winning law firm. It is my ambition to become a solicitor and I know that I am more than capable of tackling the challenging exams in the future and meeting the high standards that would be expected of me at a leading law firm.

I hope you will look on this application with favourable consideration and I greatly look forward to hearing from you. Thank you in advance for your time.  
  
Yours sincerely

Niall Hanton