**Niall Peter Ruddy**

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Dear Ms Olson,

I am writing to apply for a position on your Summer Internship Programme as advertised on your website. I am confident my four years in a level 8 Business and Law programme as well as other work experience make me an ideal candidate to take up one of these positions over the Summer.

I write this cover letter with the up most diligence as I truly feel Byrne Wallace could be the law firm for me. This is a company that deals with anything from a damage claim in sports law to mediating employment contracts. So far in my very youthful stage of aspiring to be a fully qualified solicitor there is one thing I know for sure, a future in a commercial law firm is one in which I would like to pursue. I feel this particularly wide area of the law will suit my skillset perfectly as my degree also has given me a proficient business background and has helped me gain valuable skills that a pure law degree would not give you.

Why choose me? First and foremost, I feel I must start with my employment history. Albeit it is not strictly a legal background but much like this firm I have been involved in a wide range of sectors. I have been employed in the retail sector, hospitality, construction and tourism which will stand to me in the future. I have lived in two of the biggest urban cities in the world and held up employment positions there (Chicago and San Francisco) which a lot of people by the age of 21 might not be able to tell you. Without sounding over-confident and pretentious I feel I have a very good understanding of how the legal and business world coincide and operate together which can only be developed further at a firm like this. I am a person who detests waiting around, standing idle and letting other people carry the brunt of the work. Throughout my academic career I have always been that person who volunteers for being team leader, that emails the lecturer or to speak first at a presentation. It is just who I am. This can be evidenced today as I am class rep for my Business and Law final year programme which entails being the voice for my 30 classmates at college meetings and events.

I consider myself to be a very dedicated and dependable individual who possesses excellent written and communication skills. I feel that a relationship with this firm would be mutually beneficial as I would be bringing all the qualities that I have listed above as well the ones I have listed in my curriculum vitae to a firm that can help me progress and prosper in my legal career.

In closing, I would like to thank you for your time and attention and I hope to have the chance to discuss the opening with you in person.

Sincerely,

Niall.