28 Fontenoy Street

Phibsborough

Dublin 7

HR Department

Byrne Wallace

88 Harcourt Street

Dublin 2

19th October 2018

Dear Sirs,

I am very interested in applying for the trainee position at Byrne Wallace. I am currently working as a legal executive in a small firm in Dublin after having completed the Postgraduate Diploma in Law at Dublin Institute of Technology earlier this year. I achieved a 1st in this course and I thoroughly enjoyed studying law for the first time and this is reflected in my academic results. Prior to this, I spent two years working in customer support roles after completing my undergraduate studies at University College Dublin where I successfully secured a 2:1 Bachelor of Arts Degree in English and French.

Admittedly, it took me some time to reach the conclusion that law was the right career choice for me as initially I studied Arts and following this, I worked in customer support in the banking and tech sectors. I hope that I will be given the opportunity to come and speak with you regarding my dedication to this new career path. As mentioned above, my interest in and passion for the law is reflected in my most recent academic results and my drive to succeed in this field is reflected in my ambition to work at your firm, one of the top law firms in Ireland.

I am drawn to apply for the traineeship at Byrne Wallace as I see from your website that you offer trainees a structured learning programme. I see that you provide trainees with additional learning and development programmes in order to assist them with their personal development as well as giving them opportunities to broaden their knowledge on legal topics as well as in subjects such as business and finance. This really appeals to me as I have an appetite for learning and have a curious and inquisitive nature.

I understand that my education and previous work experience may set me apart from other applicants, however I believe that this will benefit me should I be successful in my application. I know that the skills I gained in my working in a creative, innovative and entrepreneurial setting in Clio and during my education at UCD will stand to me moving forward. These will no doubt work together with the new skills I have gained from studying law and working in a law firm to allow me to excel as a trainee at Byrne Wallace. I really believe I have a unique perspective and that my potential differences to any other applicants will not work to my detriment, but only to my advantage.

I would be more than happy to discuss any aspect of my application with you at your earliest convenience.

Yours faithfully,

Niamh Monahan