Dear Sir/Madam,

Please find attached a copy of my C.V. in response to the Summer Internship Programme advertised on the ByrneWallace website. I am intrigued by the relationship between the Law and the business world and I believe that working with ByrneWallace would place me at the heart of this relationship. I have a keen interest in business which can be demonstrated by the A grade I achieved in A Level Business Studies. I believe I have the necessary confidence, leadership and interpersonal skills to become an excellent solicitor, but also a business woman, furthering the success of the firm. I am adaptable and flexible which I also believe are important attributes in attempting to solve a practical legal problems in the best way possible for each particular client. I am very interested in pursuing a summer internship with you and believe that my academic and work experience would be a good fit with your firm.

I was a legal intern in BGL who own a number of insurance orientated companies in the financial services sector. My experience ranged from employment contracts to compliance across all aspects of their businesses. I also interned with a small solicitors firm in the summer of 2014. The internship entailed an even mixture of court experience and office work. I have been exposed to a range of different cases such as conveyancing, criminal and road traffic accident cases. Through my work in Logan and Corry Solicitors I realised that a career practising in law not only suited me, but excited me.

In terms of other work experience, I have interned both with PwC in their VAT department for 8 weeks and for a month with comparethemarket.com. I experienced risk management processes, tax returns and compliance tasks within PwC. There I was given the task of researching various companies to gather financial data and to produce a report for senior members of the team. In comparethemarket.com, the UK’s leading price comparison website, I was on a rotation between the Marketing (Brand & Comms and PR) and the Commercial departments. I believe my experience within these businesses will lend well to your summer internship programme as I will be able to bring the skills I have developed to meet the needs of the clients I encounter.

Currently I work as an early morning Library Assistant in the Trinity College Dublin Library. I am also work with the Northern Ireland Engagement Programme as a student ambassador which involves speaking engagements to large numbers of students.

The reason that ByrneWallace is so attractive to me is because of their recognised level of excellence in the legal world, having obtained the Lexcel standard. Having thoroughly enjoyed studying employment law, the fact that your firm received Employment Law Team of the Year in 2015 is another reason why I wish to gain a position as summer intern, as I would be working along with the best. I am a very friendly, bubbly person and really enjoy building a rapport with clients and so believe the firm that received the Clients Choice Award would suit my engaging and approachable personality.

I would be very grateful if you would consider my C.V. for the position and should you require any further information please do not hesitate to contact me. I am available for interview at any time.

King Regards,

Niamh Boyle