

To whom it may concern,

My name is Niamh Cullen and I am a fourth-year law student in Maynooth University who is seeking a traineeship with Byrne Wallace upon completion of my degree.

In addition to my 2.1 class in my legal studies I have sought out a range of development opportunities. I spent the past summer as a Temporary Clerical Officer in the Revenue Commissioners, where I helped the RCT departments of Kilkenny, Cork and Athlone with their online queries backlog. I work with the radio station WLR FM as a Street Team member where I communicate with the public for their social media page. I am currently Vice President of Maynooth University's Society of St. Vincent de Paul and was President and Secretary in the previous years. I worked for three months in 2018 in New York State as a Camp Counsellor/ Lifeguard. I have been given a position of trust in Faithlegg House Hotel as an in-Hotel Babysitter for the past 4 years.

I perform every task to the highest standard as I take pride in all my work. This can be seen in my work with the Revenue Commissioners where I was assigned to extra divisions when my divisions backlog was cleared. Additionally, I have lots of experience working in teams and with challenges during my time as a Camp Counsellor/Lifeguard and my years in Scouting Ireland. During my time as a Retail Assistant in Penneys and as a Temporary Clerical Officer I gained valuable customer service skills. These opportunities showed me how important it is to be able to work in a team and how if one person doesn't participate fully in a team effort, the entire team loses its focus.

Thank you for consideration of my application, I would welcome an opportunity to explore in more detail how I could contribute to the high standards of Byrne Wallace.

Yours respectfully,

*Niamh Cullen*