Farm Road
Annagassan
Dunleer
Co. Louth

ByrneWallace
88 Harcourt Street
Dublin 2

**RE: Traineeship Application**

Dear Sir/Madam,

As a highly motivated and enthusiastic law student, I am greatly interested in taking up a position as a Trainee Solicitor with your firm. I am currently studying law at Dublin City University and I intend to sit my FE1 exams once I complete my degree. I’m hungry for the opportunity to train with ByrneWallace as I know that it would be a fantastic starting position for my legal career.

From my CV, you will see that that I have over a year experience in one of Ireland’s leading human rights firms. During my time with the firm I have learned in depth about immigration law, child protection law, administrative law and wardship proceedings along with the day to day operations of the Courts. I gained invaluable experience in developing my communication skills through the drafting of Court standard documents, interpersonal skills through working as part of two busy teams and gained the ability to work under immense pressure. I believe that these skills make me the right fit for a position as a Trainee Solicitor at ByrneWallace.

I would have to say that the strongest personal asset that I could bring to ByrneWallace are my interpersonal skills. For over a year now I have worked across two different teams in a busy solicitors office, managing the expectations of my superiors, colleagues, clients and Counsel. Through this, I have become skilled to the highest degree in working as part of a team. The nature of my current employment can quite often be very sensitive and requires discretion and integrity. Working in such a fast-paced environment has shown me how to respond to situation quickly and with a high level of professionalism.

Of course you will want to know why I have chosen ByrneWallace. The answer is simple: your firm is the best at what it does. I know that I would experience nothing but growth both personally and in terms of my legal knowledge. You have so much to offer me and, I feel that if given the opportunity, I will have a lot to offer you. I genuinely believe that I could make a valuable contribution to you firm.

I look forward to hearing from you and can be contacted anytime via email at niamhaislingosborne@gmail.com.

Yours faithfully,

Niamh Osborne