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Human Resources

88 Harcourt St,

Saint Kevin's,

Dublin 2, D02 DK18

Dear Human Resources,

 I am writing to you to apply for your Trainee Solicitor Programme. I am second year law student in Maynooth University. Last year I was studying law and business but at the end of the year I realised I want to pursue law only. I enjoy reading cases and find law extremely interesting. I would love to be part of the Byrne Wallace team so I can learn more and develop my skills.

I am hard working and can keep up with the pace of a busy environment. I find that I work well under pressure. I have a part time job in Penneys while I am in college. I worked in Mary Street, the largest and busiest Penneys in Ireland. There, I dealt with clients and often had to come up with solutions for when the shop might not have what the customer was looking for. Shortly after, I transferred to the new store in Liffey Valley. I learned to think on my feet and having a job also improved my time-keeping skills. I have never once been late for work. I hope to bring all the skills I have accumulated through my part time job to Byrne Wallace. I found that I am a good multi-tasker as I received a 2.1 in my exams while I was working.

I am enthusiastic and a good team player. Since secondary school, I have played basketball. I love being part of a team. For me, being part of a team means having support and back-up when you need it. I feel that Byrne Wallace matches that definition.

I have enclosed my Curriculum Vitae highlighting my education the rest of my work experience. Thank you in advance for your time and consideration.

Kind Regards,

Niamh Stallings